



Reference no

Agenda
Item No.12a

Log no

For office use

Community Area Grant Application Form 2010/2011

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

We strongly advise that you contact your Community Area Manager before completing your application.

1 - Your organisation or group

Name of organisation	Bowerhill Residents Action Group		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		

2 - Your project

In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Melksham
Does your town/parish council know about your project?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
What is your project? Important: This section is limited to 300 characters only (inclusive of spaces).	After the success of the picnic benches next to the bridle path to the Kennet and Avon canal we wish to install a noticeboard giving details of facilities in Bowerhill and details of a circular walk round Bowerhill and the canal path and to erect new signposts round the route.
Where will your project take place?	Next to the Kennet and Avon canal at the end of the bridle path.
When will your project take place?	Hopefully this summer
How many people will benefit from your project?	1500 households in Bowerhill
How does your project demonstrate a direct link to the community plan for your area? Please provide a reference/page no.	Increase the number of people walking and provide information to users of the canal

What is the link between your project and other local priorities? e.g. Priorities set by your area board and parish plans.

This project will encourage people to participate in walking or cycling along the canal footpath and provide a meeting place for people either before and or after their activity thus improving people's health

How did you discover there was a need for your project and how will your project benefit your local community?

Important: Please do not type in paragraphs – This section is limited to 1200 characters only (inclusive of spaces)

At the opening of the picnic bench project many people said they could not find the way to the canal path as there was only one sign in Bowerhill and that didn't provide enough information. Wiltshire Council's Path Information Grant Scheme, Melksham Without Parish Council and the Residents Action Group agreed to finance improvements to the permissive footpath from Brabazon Way to the canal and pay for some signposts to the canal from Bowerhill. We want to take this further with more signposts and the publicising of a circular route from Brabazon Way, through Giles Wood to the canal then back to the bridle path and back to Bowerhill.

Any other information about your project.

The project is on land owned by Wiltshire Council and they have supported the Residents Action Group with the completed picnic bench project and have worked with the Group and Melksham Without Parish Council in the project to improve the permissive path from Brabazon Way to the Canal and with the signposts to the canal.

3 - Management

How many people are involved in the management of your group/organisation? 12

Of these, how many are:

Over 50 years

Male

Female

25 – 50 years

Male

Female

Under 25 years

Male

Female

Disabled People

Male

Female

Black and Minority Ethnic people

Male

Female

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

We will maintain the noticeboard in a good condition and ensure that the information is up to date

If you were not awarded the full amount requested, what would be the impact on your project?

We would not be able to provide the information to canal users and local people until another source of funding was identified.

How will you know whether your project has made a difference in the community?

From feedback at residents' meetings and from increased numbers of people using the canal path and the bridle path

Have you contacted Charities Information Bureau for help with your application/ to seek funding?

Yes

No

To who have you applied for funding for this project (other than Wiltshire Council)?

Melksham Without Parish Council

Have you been successful?

Yes

No

Have you or do you intend to apply for a grant from another area board within this financial year?

Yes

No

If yes, please state which ones.

Are you in receipt or anticipating other funding from Wiltshire Council for this project?

Yes

No

4 - Information relating to your last annual accounts (if applicable)

Year ending: 2009/10

Month: April

Year: 2010

A - Total income:

£582.15

B - Minus total expenditure:

£295.00

Surplus/deficit for year: (A minus B)

£287.15

Free reserves held:

£

5 - Financial information

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Noticeboard	£500	Own fundraising/reserves	C	£250
Additional signposts	£500			£
	£	Parish/town council	C	£250
	£			£
	£	Trusts/foundations		£
	£			£
	£	In kind		£
	£			£
	£	Other		£
	£			£
	£			£
	£			£
Total Project Expenditure	£1,000	Total Project Income		£500

Total project income B	£500
Total project expenditure A	£1,000
Project shortfall A – B	£500
Award sought from Wiltshire Council Area Board	£500
Bank Details	
Please give the name of the organisations' bank account e.g. Barclays	
Please give the title name of the organisations' bank account e.g. current	

6 – Supporting information – Please enclose the following documentation

Enclosed (please tick)

- Written quotes including the one you are going to use
- Latest inspected/audited accounts or annual report
- Income and expenditure budget for current financial year
- Project budget (if applicable)
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7 - Equalities and Inclusion – Wiltshire Council is committed to ensuring that its work through the Area Boards benefits all sections of our community and promotes equality and inclusion. To assist us in assessing how your application aims to meet our commitment to equality and inclusion, please provide a brief answer to the following:

a) How does your project work to either (a) promote equality and access to services/facilities, and/or (b) reduce disadvantage?

The picnic benches will encourage all residents to use the canal path and enjoy the canal environment

b) How does your project work to promote inclusion, participation and good community relations?

This project will encourage all residents to use the canal path and meet other people using the facilities

c) Is your project targeted at a specific group? If yes, please tick any of the following which apply

- Under 25's Over 50's
- Mostly or all men/boys Mostly or all women/girls
- Specific minority ethnic groups (please state which groups)
- Specific faith groups (please state which groups)
- People/families on low income
- Other disadvantaged groups (please state which groups)

8 - Declaration (on behalf of organisation or group) – I confirm that...

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Public Liability Insurance
 - Equal opportunities Access audit Environmental impact
 - Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date:

Position in organisation:

Please return your completed application to the appropriate Area Board Locality Team